



**भारत कोकिंग कोल लिमिटेड**  
**Bharat Coking Coal Limited**  
(A Mini Ratna Company)  
(A Subsidiary of Coal India Ltd.)  
(www.bcclweb.in)

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**बोर्ड सचिवालय / Board Secretariat**

Ref. No.BCCL:CS:F-DoP:44: 07

Dated:07.01.2022

**Office Order**

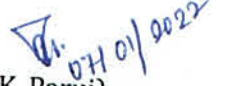
**Sub: Modification and Clarification in Revised Delegation of Powers**

The modification and clarification in respect of Revised Delegation of Powers issued by CIL dated 05.01.2022 is attached herewith for its immediate implementation.

This issues with the approval of the competent authority.

**Distribution:**

1. CMD/ FDs
2. CVO, BCCL
3. GM(Finance)I/c.
- 4.All GMs of Areas/ Washeries
5. All HODs of HQ.
6. TS to D(T)OP/D(T)P&P/D(F)/D(P)/CMD.
7. GM(System), BCCL: To upload the revised DoPin the website of BCCL

  
(B.K. Parui)  
Company Secretary

**Modifications in Revised DOP**

<b>Sl. No:</b>	<b>Item No:</b>	<b>Item Description</b>	<b>Revised DOP</b>	<b>Modifications</b>
1	18(vi)	Approval for employment under NCWA	Full powers to CMD CIL/Subsidiaries	Full powers to D(P) CIL/Subsidiaries
2	-	Approval for compassionate employment to dependents of deceased executives	-	Full powers to CMD CIL/Subsidiaries
3	6	Expenditure in excess of sanctioned estimates for works & services	-	Expenditure in excess of sanctioned estimates for <i>goods</i> , works & services
	6(i)	Capital Expenditure in excess of sanctioned estimates / Deviation in estimates	Upto 10% of total cost : Same as Tender Approving Authority limited to CMD CIL/Subsidiary  Beyond 10% of total cost : Next higher authority.	<b>i. For Open Tender -</b> Revenue expenditure in excess of sanctioned estimates / deviation of estimates:-  <i>Upto 10% of total cost:</i> Same as Tender Approving Authority limited to CMD CIL/Subsidiary  <i>Beyond 10% of total cost:</i> As full powers have been given to Committee of FDs for award of contract, they are entrusted with this power as well.
	6(ii)	Revenue Expenditure in excess of sanctioned estimates / Deviation in estimates	Upto 10% of total cost : Same as Tender Approving Authority limited to CMD CIL/ Subsidiary	

			Beyond 10% of total cost : One step higher limited to Committee of FDs of CIL/Subsidiary	<p><b>ii.</b> Revenue expenditure in excess of sanctioned estimates / deviation of estimates <i>for other cases</i> - <b>As per Manuals</b></p> <p><b>iii.</b> <b>Capital expenditure</b> in excess of sanctioned estimates / deviation of estimates - <b>As per Manuals</b></p>
4	8(i)	Foreclosure/ termination and cancellation of Capital Contracts including purchase orders.	Same as Tender Approving Authority limited to Committee of FDs of CIL/Subsidiary	<p><b>i. For Open Tender</b> - Foreclosure/ termination and cancellation of Revenue Contracts including purchase orders :-</p> <p>Same as Tender Approving Authority limited to Committee of FDs of CIL/Subsidiary as they are entrusted with full powers for award of contract.</p> <p><b>ii.</b> Foreclosure/ termination and cancellation of Revenue Contracts including purchase orders <i>for other cases</i> - <b>As per Manuals</b></p> <p><b>iii.</b> Foreclosure/ termination and cancellation of <b>Capital Contracts</b> including purchase orders - <b>As per Manuals</b></p>
	8(ii)	Foreclosure/ termination and cancellation of Revenue Contracts including purchase orders	Same as Tender Approving Authority limited to CMD CIL/Subsidiary	

5	Notes to Annexure-II	DOP of Area GMs & Project Officers of Subsidiaries on Procurement of Goods and Award of Works & Services	<p>*For Areas having annual production in excess of 20 MT, Area GMs are authorised to exercise their delegated powers for procurement of goods and award of works and services for both capital and revenue items upto 1.25 times their delegated powers.</p> <p>** For projects having annual production in excess of 10 MT, Project Officers are authorised to exercise their delegated powers for procurement of goods and award of work and services for both capital and revenue items upto 1.25 times their delegated powers.</p>	<p>*For Areas having annual production in excess of 20 MT, Area GMs are authorised to exercise their delegated powers for procurement of goods and award of works and services for both capital and revenue items upto <b>1.50 times</b> their delegated powers.</p> <p>** For projects having annual production in excess of 10 MT, Project Officers are authorised to exercise their delegated powers for procurement of goods and award of work and services for both capital and revenue items upto <b>1.50 times</b> their delegated powers.</p>
6	-	Approval for making donations	-	<p>i. FDs/CVOs, CIL/Subsidiaries – Upto Rs.1.00 lac in each case, subject to a limit of Rs.5 lakhs p.a</p> <p>ii. CMDs, CIL/Subsidiaries – Upto Rs.2.00 lac in each case, subject to a limit of Rs.10 lakhs p.a</p> <p>iii. CFDs, CIL/Subsidiaries – Full powers</p>

### Clarifications to Revised DOP

Sl.no:	Subsidiary observations	CIL Clarifications
1	Enhancement of the DOP of Area General Managers as provided in the Annexure-III (DOP of CMD & Other Executives of CIL & Subsidiaries on Estimate Approval) considering the award value as per the Revised DoP-2021, so as to avoid unnecessary delay and expedite the process of finalisation of tenders.	<p>Annexure-III of the Revised DOP specifies the powers to be exercised by various executives on estimate approval. As per the Annexure, Area GMs can approve estimates upto Rs.20 lakhs for capital goods and upto Rs.1 Crore for revenue works and services. For approving estimates exceeding the above-mentioned limits, approval of concerned FD is required. Based on such approved estimates, procurement can be made either at area level or at HQ level as per the limits specified in Annexure-II of the Revised DOP. This has been recommended by the Committee of FDs and approved by the CIL Board.</p> <p><b>As such, no further modification is required.</b></p>
2	Point 2 of the Notes to Revised DoP <i>inter alia</i> states that “CMD of CIL/Subsidiaries can sub-delegate administrative powers to the FDs /CVOs/EDs/GMs/HODs/Area GMs of CIL/Subsidiaries as per requirement within their powers.” The above wording i.e. “within their powers” is causing several implementation difficulties in the general administrative matters which are not covered elsewhere in the Revised DOP.	<p>One cannot delegate powers which he does not possess. As such, removal of the words – “within their powers” convey no separate meaning.</p> <p><b>As such, no further modification is required.</b></p>

3	<p>Items covered in DOP of CMD Subsidiaries, may be allowed to be sub-delegated by CMD, Subsidiaries, down the line, wherever deemed necessary, for ease of operations and to reduce heap-up of proposals.</p>	<p>As per Sl.no.2 of the Notes to Revised DOP, CMDs of CIL/Subsidiaries can sub-delegate administrative powers to the FDs/CVOs/EDs/GMs/HODs/Area GMs of CIL/Subsidiaries as per requirement within their powers. Further, financial powers can be exercised by officials as stipulated in the DOP and cannot be further sub-delegated.</p> <p><b>As such, no further modification is required.</b></p>
4	<p>In case of completed projects, there are situations warranting proposals for Capital items in order to adhere to safety norms or other statutory requirements; and there may not be any specific provisions thereof in the Completion Report.</p> <p>Whether any such proposal may be approved by Area GM upto Rs. 20 Lakhs in each case as per Annexure-III or else, whether such proposal will be treated as Scheme and requires approval of concerned Director?</p>	<p>In case of completed projects, where there are situations warranting proposals for Capital items to adhere to safety norms or other statutory requirements; and there are no specific provisions thereof in the Completion Report, may be approved by Area GMs upto Rs.20 lakhs in each case as per Annexure-III of DOP.</p>
5	<p>In case of re-allocation within PR of specific project, the limit of 15% from source group cannot be applied, as it is for a specific project. Also, in case of re-allocation of capital budget from one group to another limited to 15% of source group/ project, the group of projects needs to be defined and be communicated.</p>	<p>As this requires substantial modification to the Revised DOP approved by Board, the same will be placed in the ensuing CIL Board for its consideration.</p>

6	<p>The updated Revised DoP – 2021 communicated by CIL at Annexure-II Note No. 5 provides that “For Single Tender/ On Nomination Basis (without Proprietary Article Certificate), Limited Tender: Approval of Director concerned of CIL/ Subsidiary should be obtained.” Considering the practical difficulties, the above powers mentioned in Note No. 5 needs to be sub-delegated to Area GMs/ GMs, with specific threshold limit also.</p>	<p>As per DOP, approval of concerned Director is to be obtained. This is as per the extant manuals.</p> <p><b>As such, no further modification is required.</b></p>
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